

April 4, 2018

Dear Senior of 2018,

The time is almost here for you to graduate. The administration, faculty, other sponsors, and I want to congratulate you on this achievement. This is a great moment of joy for you and your families and friends.

This newsletter contains important information pertaining to the graduation activities. Please keep this sheet for reference so that you may fulfill your responsibilities toward the success of the activities.

Jostens will be returning within a couple of weeks to distribute announcements and invitations as well as caps & gowns. If you owe a balance, you need to pay Jostens. You must pay with cash, money order or cashier's check. **No personal checks will be accepted.**

Since the caps & gowns were sized according to the information you supplied, they should fit. If there is a size problem, try to swap with someone or see Mr. Vaden in room CN-9. The gowns will be wrinkled from packaging and must be pressed with a warm (not hot) steam iron. Do not put this off and forget it or you will not look your best at graduation! If you have questions contact: **Jostens at 1-931-684-6717**. There will not be a tassel in your cap & gown package unless you paid for an extra one. You will be given your tassel at graduation.

Several people have asked what they should wear to graduation. You have time to get these clothes in order. You will not be allowed to graduate in inappropriate clothing.

**Boys** – white shirt, with collar (long or short sleeve), tie, nice dress pants, nice shoes, no white socks.

**Girls** – dress or skirts, or nice dress pants, shoes (no particular color) Be careful of high heels!!

**NO JEANS! NO TENNIS SHOES! NO CROCS! NO FLIP-FLOPS! NO CHEWING GUM!**

**NOTHING WRITTEN ON TOP OF CAP! NOTHING ON GOWN!**

**EVERYONE, REMEMBER YOUR CAPS!**

Rehearsal for graduation will be at 8:00 AM, Monday, May 14<sup>th</sup>, at Murphy Center on the MTSU campus. It is mandatory that you be there and on time! Absolutely no excuses will be accepted, and you will not be allowed to participate in the graduation ceremony without being at the rehearsal. Parking space at MTSU is very limited. Each year some students run late, park illegally, and find their cars towed after the rehearsal. Watch where you park! Be early, find a good parking space, and be in place to rehearse at 7:30. We will be finished by 11:30.

The graduation program will begin at 2:30 PM, Saturday, May 19<sup>th</sup>. Line-up will begin at 1:30, and roll will be checked at 2:00. It is very important that you be in place on time. **Do Not Be Late!** This is essential to be sure that everything runs smoothly, we cannot wait until the last minute to adjust line-ups.

Be sure that all fines, dues, and fees have been cleared prior to May 11th. If you know that you owe fees or fines see Mrs. MacLean or she will see you. This is very important.

Be early! We must close the line at 1:45 in order for the program to begin on time.

Congratulations and best wishes!